



Privacy Policy for the European Graduate School

At the European Graduate School ("the EGS"), we value your privacy and are committed to protecting your personal information. This Privacy Policy outlines how we collect, use, disclose, and safeguard your personal data in compliance with Swiss data protection laws. Please read this policy carefully to understand our practices regarding your personal information. By enrolling or using our services, you acknowledge that you have read and understood this Privacy Policy and agree to its terms.

1. Personal Information That May be Collected

We may collect various types of personal information from you, including but not limited to:

- contact details (e.g., name, address, email address, phone number),
- academic and educational history,
- financial information (e.g., payment details),
- identification information (e.g., student ID, passport, or national ID),
- demographic information (e.g., age, gender, nationality),
- health and medical information (only when required for student services),
- and other relevant data you provide to us voluntarily.

2. Using Personal Information

We will only use your personal information for legitimate purposes, including but not limited to:

- providing educational services and support,
- processing applications for admission and enrollment,
- managing student records and academic progress,
- facilitating financial transactions and invoicing,
- complying with legal obligations,
- sending relevant communications and updates about the university,
- conducting research and analysis for improving our services,
- implementing security measures and preventing fraudulent activities,
- and responding to inquiries and resolving issues as may be deemed necessary.

3. Sharing of Personal Information

We may share your personal information with third parties including but not limited to:

- educational partners and affiliates involved in delivering our programs,
- service providers who assist in university operations (e.g., IT support, academic records authorities, payment processing professionals, etc.),
- government authorities as required by law or for immigration purposes,
- or accreditation bodies / academic institutions for validation and verification purposes.



4. *Data Retention*

We will retain your personal information only for as long as necessary to fulfill the purposes outlined in this Privacy Policy, or as required by applicable laws and regulations.

5. *Security Measures*

We employ industry-standard security measures to safeguard your personal data from unauthorized access, disclosure, alteration, or destruction. However, despite our best efforts, no method of data transmission over the internet or other form of electronic storage is entirely secure, and we cannot guarantee absolute security.

6. *Your Individual Rights*

- a. As per Swiss data protection laws, you have rights regarding your personal data, including:
 - the right to access and obtain a copy of your personal information,
 - the right to rectify any inaccurate or incomplete data,
 - the right to withdraw consent, where applicable,
 - the right to request erasure of your data under specific circumstances,
 - the right to restrict the processing of your data,
 - the right to object to certain processing activities,
 - and the right to data portability, where applicable.
- b. To exercise your rights or seek further information, please contact us using the contact details provided in this Privacy Policy.

7. *Cookies and Tracking Technologies*

Our website may use cookies and similar tracking technologies to enhance your browsing experience and improve our services. You have the option to accept or decline these cookies in your browser settings.

8. *Policy Updates, Amendments, and Modifications*

- a. This policy is subject to change at the discretion of the EGS.
- b. This policy will be reviewed periodically and updated as necessary to reflect changes in university policies and procedures.
- c. Any changes to the policy will be communicated to students through the EGS websites and other means of official communication.

9. *Contact Us*

If you have any questions, concerns, or requests related to this Privacy Policy or your personal data, please contact us at:

 European Graduate School, Seewjinenstrasse 6, 3930 Visp, Switzerland

 administration@egs.edu