



## **Deferred Payment Policy and Agreement at the European Graduate School**

### *1. Policy Overview*

- a. The Deferred Payment Policy and Agreement for the European Graduate School ("the EGS") provides an opportunity for students and their families who may not have the resources to pay tuition and other associated fees in one lump sum at the start of each academic period.
- b. The Deferred Payment Policy and Agreement allows students to pay these fees over a specified period through entering into an approved Deferred Payment Plan, outlined below.

### *2. Eligibility and Application*

- a. Any enrolled student in good standing at the EGS may apply for the Deferred Payment Plan.
- b. The student or responsible party must complete the Deferred Payment Plan Application Form and submit it to the EGS Administration Office.
- c. The application must be submitted at least one week before the deadline of registration of the academic period for which the deferral is sought.

### *3. Terms and Conditions*

- a. The Deferred Payment Plan is divided into three payments due throughout the academic period:
  - a. The first installment must be made upon registration and must cover 50% of the tuition.
  - b. All subsequent payments will be due at specified intervals.
- b. A non-refundable deferred payment plan fee will be charged per academic period.
- c. Late payments are subject to a late fee.
- d. Failure to make the required payments as outlined in this agreement may result in the suspension of the student's enrollment and withholding of all EGS services, including access to classes, grades, transcripts, and graduation.

### *4. Repayment*

- a. The responsible party agrees to repay the deferred amount according to the payment schedule outlined in the signed Deferred Payment Agreement.
- b. Payment is to be made through bank transfer or credit card.
- c. Any fees resulting from the bank transfer or credit card are the sole responsibility of the student.

### *5. Cancellation of Enrollment or Withdrawal from the EGS*

- a. In the event of cancellation or withdrawal, the EGS's Refund Policy will apply.
- b. If a balance remains on the account after the application of the Refund Policy, the student and/or responsible party, shall be obligated to pay the remaining balance.



6. *Policy Updates, Amendments, and Modifications*

- a. This policy is subject to change at the discretion of the EGS.
- b. This policy will be reviewed periodically and updated as necessary to reflect changes in EGS policies and procedures.
- c. Any changes to the policy will be communicated to students through the EGS websites and other means of official communication.



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### **Deferred Payment Plan for the European Graduate School**

#### *Agreement*

By choosing to participate in the Deferred Payment Plan, the student and responsible party agree to adhere to all terms and conditions set forth in this policy and the specific agreement signed.

This agreement is binding and once signed, should be returned to the Administration Office at the EGS. For any questions or concerns related to this Deferred Payment Policy and Agreement, please contact the Administration Office at [administration@egs.edu](mailto:administration@egs.edu).

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Student Name: \_\_\_\_\_

Student Number: \_\_\_\_\_

Remaining Tuition of the \_\_\_\_\_ course 20XX = with the amount of CHF \_\_\_\_\_

To be paid by December 15, 20XX as follows:

1st payment due \_\_\_\_\_ CHF \_\_\_\_\_

2nd payment due \_\_\_\_\_ CHF \_\_\_\_\_

3rd payment due \_\_\_\_\_ CHF \_\_\_\_\_

#### Payment Methods:

Bank transfer: Raiffeisenbank Mischabel-Matterhorn,

Beim Dorfplatz, CH-3906 Saas-Fee, SWITZERLAND

BIC / Swift code RAIFCH22496

Clearing / Routing Number 80496

IBAN CH7680808003009811251

Holder of the account: EGS European Graduate School ,

Seewjinenstrasse 6, CH-3930 Visp, SWITZERLAND

Credit Card (only VISA and MasterCard are accepted)

(an administrative service charge of CHF 50.- will be charged for each payment made via Credit Card)

Credit card number \_\_\_\_\_

Expiration date \_\_\_\_\_

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Date: \_\_\_\_\_

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Signature of Student

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Date: \_\_\_\_\_

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Signature Administrative Office EGS